



# MGM INSTITUTE OF HEALTH SCIENCES

(Deemed to be University u/s 3 of UGC Act, 1956)

**Accredited by NAAC with 'A++' Grade**

Sector-01, Kamothe, Navi Mumbai - 410 209

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MGM/01/AC-16/2022/1008

Date: 21/09/2022

## Notification No:AC-81/2022

### **NEET UG (M.B.B.S.) 2022-23 Admission at Constituent Medical Colleges of MGM Institute of Health Sciences, Navi Mumbai**

As per the Hon'ble Supreme Court of India, Directorate General of Health Services, (DGHS) guidelines, admission counseling for all UG (M.B.B.S.) seats of the Deemed Universities will be done by DGHS/MCC. Therefore the process of UG Admission (M.B.B.S) for constituent Medical Colleges of MGM Institute of Health Sciences, Navi Mumbai will be as follows:

1. All NEET UG-2022 qualified candidates who are interested in getting admission at following constituent Medical Colleges need to select these colleges as their choice on **MCC portal** of DGHS.
  - I) MGM Medical College & Hospital, Navi Mumbai
  - II) MGM Medical College & Hospital, Aurangabad
2. Selected candidates in each counseling round need to report to Deans of respective Medical Colleges of MGMIHS as per the instruction of DGHS/MCC during defined reporting period only. It is further advised to report in the earlier part of reporting period to avoid last minute unforeseen issues. Reporting time is 9.00 am to 5.00 pm on all days (including Saturday, Sunday and Public holiday) during reporting period. The process of reporting and admission may take time therefore, candidates need to plan their travel and stay accordingly.
3. At the time of reporting, candidates must submit:
  - The requisite annual tuition fee (**Annexure - 01**) of the 1<sup>st</sup> year in the form of demand draft favoring "**MGM Institute of Health Sciences**" Payable at Mumbai. Students can pay in Multiple DD's with amount totaling to the total fees. Kindly note that the annual tuition fees will be same for entire duration of the MBBS course (4 & ½ year).
  - NRI students must pay the annual tuition fee from his/her sponsorer's NRI Bank account only.
  - If fees, is to be paid by RTGS, student must report first to the respective medical college and submit the documents for verification. After verification of documents, he/she can pay the fees by RTGS. Kindly note that RTGS mode to be avoided during last 2 days of reporting period because unforeseen banking delay may lead to non-receipt of tuition fees. Thus, admission may not be granted in such a case.
  - All the documents in original OR through 'DigiLocker' as per check list attached with this notification (**Annexure -02**) with two sets of self-attested photocopies.
  - Without original documents and demand drafts of Tuitions Fees candidate will be considered as '**Non Reported**' even if he/she is allotted for a particular round and has visited the medical college.

- Students himself/herself must be present to the respective Medical College at the time of reporting. **No proxy will be allowed in any circumstances.** Candidate must join duties as per the instructions of respective Dean's office/MCC/NMC.
- All candidates are informed that if the term has already started they need to join the college immediately after completing the admission formalities.
- Only physical reporting is permitted. No online reporting is allowed.

4. **University Eligibility fees** need to be paid after joining the course (**Annexure- 03**) for which separate notification will be issued later.

Other fees (Hostel fees, Mess fees, Library fees, Gymkhana fees, Security deposit and miscellaneous charges) need to be paid at the college level. For further information regarding other fees, please click on the below constituent Medical college website OR write an email:-

Name of College	Website	Email
MGM Medical College, Navi Mumbai	www.mgmmcnm.edu.in	mgmmcnb@gmail.com
MGM Medical College, Aurangabad	www.mgmmcha.org	mgmmca@themgmgroup.com

5. All original documents will be returned to the student after verification and granting of eligibility by the University at a later stage.
6. Candidates are requested to strictly adhere to counseling schedule/scheme put up on www.mcc.nic.in website.
7. 'Seat surrender' by any student as per MCC guidelines after securing admission will be done after deduction of Rs. 10,000/- as administrative charges from the paid tuition fees and rest amount of 1<sup>st</sup> year tuition fees will be refunded back to the designated bank account of student/parent within 3 bank working days excluding the day of receipt of seats surrender request.
8. The registration charges if any paid to MCC is not part of tuition fees. Any clarification therefore, may be held with MCC only.
9. Kindly be aware of the fake websites and the old notifications available through google search. Only the latest notifications available on official website of the University / Medical College need to be followed. Further refresh the pages before viewing the official website.
10. For any clarification or query : Email us at **registrar@mgmuhs.com**

**Registrar**

**Dr. Rajesh B. Goel**  
**Registrar**

**Note:-**

**MGM Institute of Health Sciences**  
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- a) Ragging is a serious offence that is totally prohibited in the Medical College or Institution.
- b) Anyone found guilty of ragging or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with NMC/UGC regulations as well as under the provisions of any penal law for the time being in force.

Cautionary notice for Students and Parents (**Annexure 04**)

Fees and Seats distribution of MBBS programs for the academic year 2022-23						
Name of College	Total Intake	Mgmt. Quota (85%)	NRI Quota (15%)	Annual Tuition Fees 2022-23		
				Mgmt.	NRI	NRI fees in Indian Rupees
MGM Medical College, Navi Mumbai	150	127	23	Rs. 20,00,000/-	\$56,590/-	Rs. 45,00,000/-
MGM Medical College, Aurangabad	150	127	23	Rs. 20,00,000/-	\$56,590/-	Rs. 45,00,000/-

Note: The NRI fees as shown in US dollars need to be paid based on the conversation rate prevailing on the day of admission. However, if the converted amount goes below Rs. 45,00,000/- INR then INR 45,00,000/- needs to be paid as tuition fees. If the converted rate is higher than Rs. 45,00,000/- then higher amount will be the tuition fees on that day.

  
**Dr. Rajesh B. Goel**  
 Registrar

**MGM Institute of Health Sciences**  
 (Deemed University u/s 3 of UGC Act, 1956)  
 Navi Mumbai- 410 209



**MGM INSTITUTE OF HEALTH SCIENCES**  
**Checklist for Documents Submission (First Year M.B.B.S. 2022–23)**

No. Acad.16/2022

Date: / /2022

Name of the Candidate: Mr. /Ms. \_\_\_\_\_

NEET All India Rank No: PCB Percentage (%) in 12<sup>th</sup>: 

**Note:**Please submit the following original documents and one set of self attested photocopy of each of the documents. Please put  $\sqrt{\quad}$  in the appropriate check box below for the original documents received from the student. Please put X in the appropriate check box where no original document received from the student.

1		Admit Card of NEET UG 2022
2		Statement of Marks of NEET UG 2022
3		Nationality Certificate / Domicile Certificate / Photo copy of Valid Passport
4		Certificate of Birth OR any other government document in which Date of Birth is mentioned
5		Migration Certificate (if applicable)
6		Passing Certificate of SSC or its equivalent
7		Statement of Marks of SSC or its equivalent examinations.
8		Passing Certificate of HSC/CBSE/ICSE or its equivalent
9		Statement of Marks of HSC/CBSE/ICSE or its equivalent examinations
10		Bonafide and Character Certificate from the Head of the Institution last attended
11		Leaving / Transfer Certificate
12		Medical Fitness Certificate from a Registered Medical Practitioner (No fixed format for it)
13		Photocopy of identity proof (Aadhaar Card/pan Card/Voter ID / Valid Passport)
14		Undertaking / Declaration (duly Notarized) as per attached format (A, B)
15		Caste Certificate & Caste Validity Certificate & Non-Creamy layer Certificate (For ST, SC and OBC candidate)
16		Four recent Passport size photographs.
17		Fee can be paid in multiple DD's with amount totaling to the total tuition fee.
		Tuition fee DD No.                      Date                      Bank                      Rs.
		Tuition fee DD No.                      Date                      Bank                      Rs.
		Tuition fee DD No.                      Date                      Bank                      Rs.

**18. For NRI Quota Admissions** (As per of DGHS/Govt. of India guidelines)

a	Notarized Affidavit of the person who is NRI and the Sponsorer
b	Document claiming that the Sponsorer is an NRI (Valid passport, Visa & Indian Embassy letter situated in that country)
c	Relationship of NRI with the candidate (Notarised affidavit of family tree)
d	Affidavit from Sponsorer that he /she will sponsor the entire course fee of the candidate
e	Embassy Certificate of the Sponsorer

**IMPORTANT NOTE:**

1. This is to certify that the above tick ( $\sqrt{\quad}$ ) marked original documents (Total: \_\_\_ documents) are retained by MGM Institute of Health Sciences.
2. This checklist only shows that, the original documents are retained by MGMIHS for ascertaining authentication and doesn't indicate admission to the course in any manner.

Verified by a Member of Scrutiny Committee: Dr. \_\_\_\_\_ Signature: \_\_\_\_\_

University Seal:

## **DECLARATION**

I solemnly affirm and state that:

- (i) I am very well aware that I have been given admission to the \_\_\_\_\_course inter-alia on the basis of the above said original documents submitted by me.
- (ii) The documents mentioned at Sr. No. 1 to 18 are the original documents and their true copies are duly authenticate/attested by me.
- (iii) I shall be held solely responsible for genuineness of my original documents listed at Sr. Nos. 1 to 18 which are submitted to the MGMInstitute of Health Sciences, and shall not hold the MGMIHS liable in any manner.
- (iv) In case any of the said documents is not found to be authentic or genuine, I shall be liable for appropriate legal action and also for cancellation of my admission or withdrawal of my degree, even if the degree is already confirmed / awarded.
- (v) In case my admission is cancelled because of fraudulent practices, I undertake to pay the entire fee for the course of study.

Solemnly affirmed at: \_\_\_\_\_

On this: \_\_\_\_\_ day of \_\_\_\_\_ 2022

Deponent: (Signature of student): \_\_\_\_\_

(Name of Student): \_\_\_\_\_

Name of Parent: \_\_\_\_\_

Signature of the Parent: \_\_\_\_\_

Undertaking A

(TO BE TYPED ON NON JUDICIAL STAMP PAPER OF RUPEES FIVE HUNDRED  
& SUBMITTED TO MGMIHS AFTER DULY NOTORIZED)

**AFFIDAVIT**

I, \_\_\_\_\_ Age: \_\_\_\_\_ years  
daughter of/ son of \_\_\_\_\_  
do hereby affirm and state as under:-

1. I am submitting the following original documents to the MGM Institute of Health Sciences (MGMIHS), Navi Mumbai for seeking admission to the first year MBBS for the academic year 2022 –23.
  - 1 Admit Card of NEET UG 2022
  - 2 Statement of Marks of NEET UG 2022
  - 3 Nationality Certificate / Domicile Certificate / Photo copy of Valid Passport
  - 4 Certificate of Birth
  - 5 Passing Certificate of SSC or its equivalent
  - 6 Statement of Marks of SSC or its equivalent examinations.
  - 7 Passing Certificate of HSC/CBSE/ICSE or its equivalent
  - 8 Statement of Marks of HSC/CBSE/ICSE or its equivalent examinations
  - 9 Bonafide and Character Certificate from the Head of the Institution last attended
  - 10 Leaving / Transfer / Migration Certificate
  - 11 Medical Fitness Certificate from a Registered Medical Practitioner
  - 12 Gap Certificate
  - 13 Photocopy of Identity Proof (Aadhaar Card)
  - 14 Undertakings / Declarations (duly Notarized) as per attached format ('A' , 'B')
  - 15 Caste Certificate & Caste Validity Certificate & Non-Creamy layer Certificate (If Applicable)
  - 16 Four recent Passport size photographs.
  - 17 Tuition Fee in the Form of Demand Draft (DD) (Not applicable for those who are paying through RTGS)
  - 18 In addition to above documents, NRI candidates also need to submit following documents:
    - i. Affidavit of the person who is NRI and the Sponsorer
    - ii. Documents claiming that the Sponsorer is an NRI (Valid Passport & VISA)
    - iii. Relationship of NRI with the candidate as per the court order of the Hon'ble Supreme Court of India in W.P. (C) No.689/2017 in the case of, Consortium of Deemed universities in Karnataka (CODEUNIK) &Anr. Vs. UOI &Ors. dated 22.08.2017 (Notarized Affidavit of Family Tree)
    - iv. Affidavit from Sponsorer that he/she will sponsor the entire course fee of the candidate
    - v. Embassy Certificate of the Sponsorer

2. I am also submitting two sets of self attested photocopies of each of the documents.
3. I am also attaching following additional documents (if any) as requested by MCC/DGHS/MGMIHS at the time of reporting.
  - i. ....
  - ii. ....
  - iii. ....
  - iv. ....

4. I further solemnly affirm and state that:

- (i) I am very well aware that I have been given admission to the \_\_\_\_\_ course inter-alia on the basis of the above said original documents submitted by me.
- (ii) The documents mentioned in this affidavit are the original documents and their true copies are duly authenticated/attested by me.
- (iii) I shall be held solely responsible for genuineness of my original documents which are being submitted to the MGMIHS, and shall not hold the MGMIHS liable in any manner.
- (iv) In case any of the said documents is not found to be authentic or genuine, I shall be liable for appropriate legal action and also for cancellation of my admission or withdrawal of my degree, even if the degree is already confirmed / awarded.
- (v) In case my admission is cancelled because of fraudulent practices, I undertake to pay the entire fee for the course of study

Solemnly affirmed at: \_\_\_\_\_

On this : \_\_\_\_\_ day of \_\_\_\_\_ 2022

Deponent: (Signature of student): \_\_\_\_\_

(Name of Student): \_\_\_\_\_

Identified by me: \_\_\_\_\_

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Undertaking B

(TO BE TYPED ON NON JUDICIAL STAMP PAPER OF RUPEES FIVE HUNDRED  
& SUBMITTED TO MGMIHS AFTER DULY NOTORIZED)

**AFFIDAVIT**

I, \_\_\_\_\_  
father / mother of \_\_\_\_\_  
do hereby solemnly affirm and state that I am aware about the documents submitted by my son /  
daughter / ward: Mr./Mrs./Ms. \_\_\_\_\_  
for seeking admission for \_\_\_\_\_ course  
of MGM Institute of Health Sciences. I further state that I have seen these original documents  
and they are genuine. In case of any doubt / dispute arising about the authenticity of the said  
original documents my son / daughter / ward: Mr. / Mrs. /  
Ms. \_\_\_\_\_ shall be liable for appropriate action including  
cancellation of his / her admission from \_\_\_\_\_ course of the  
MGM Institute of Health Sciences. I as well as my son / daughter / ward:  
Mr./Mrs./Ms. \_\_\_\_\_ shall also be responsible  
for any action initiated by the MGM Institute of health Sciences for falsity / doubt of the said  
document/s submitted by my son / daughter / ward to the MGM Institute of Health Sciences,  
Navi Mumbai. We shall have no claim of whatever nature against the MGM Institute of Health  
Sciences. In case his / her admission is cancelled because of fraudulent practices, I undertake to  
pay the entire fee for the course of study.

Solemnly affirmed at: \_\_\_\_\_

On this: \_\_\_\_\_ day of \_\_\_\_\_ 2022

Deponent: (Signature of Students' Father / Mother): \_\_\_\_\_

(Name of Student's Father / Mother): \_\_\_\_\_

Identified by me: \_\_\_\_\_

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**Fee structure for M.B.B.S. program for the academic year 2022-23**

<b>Fees Heads</b>	<b>When and where to pay</b>
<b>1<sup>st</sup> year tuition fees</b> Rs. 20,00,000/- for Management seats Rs. 45,00,000/- for NRI seats	At the time of seat allotment immediately after documents verification on the day of counseling
<b>University eligibility fees (One time)</b> Rs. 1,00,000/- for NRI & Management seats	Within three months after college starts through online payment mode of University
<b>College level local fees:-</b> a. Hostel fees b. Mess fees c. Library fees d. Gym khana fees e. Security deposit f. Miscellaneous charges	After securing admission at allotted college as per directions of college and facilities opted for.



**Registrar**  
**Dr. Rajesh B. Goel**  
**Registrar**

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E-mail : [registrar@mgmuhs.com](mailto:registrar@mgmuhs.com) ; Website : [www.mgmuhs.com](http://www.mgmuhs.com)


## Cautionary Notice

This is to inform all students and parents that admissions to MBBS, PG (MD/MS) and Super-speciality (DM/MCh) programs for the constituent Medical Colleges of MGMIHS i.e. MGM Medical College, Navi Mumbai and MGM Medical College, Aurangabad are carried out by DGHS/MCC, New Delhi.

MGMIHS and its constituent Medical Colleges have no role in selection process for these programs. DGHS/MCC, New Delhi is the only designated authority for selection process for these programs.

MGMIHS has not authorized any person for admission process. Students / parents will solely be responsible for any untoward incidence if they indulge in admission related activities with such unauthorised person.

For any admission related matter or inquiry, students / parents are requested to approach the Deans of respective Medical Colleges or Registrar of MGMIHS.

  
Registrar

Dr. Rajesh B. Goel

Registrar

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